



LMCI Online Training Library

(page 1)

Business, Professional Development & Softskills

- 7 Steps to Mastering Time (4 Hours)
- Coaching for Better Performance (1 Hours)
- Developing & Managing a Project Budget (4 Hours)
- Essentials of Quality Management (1 Hours)
- Managing Generation X (1 Hours)
- Quality Improvement Process (3 Hours)
- Role of the New Supervisor (1 Hours)
- Smart Workplaces: Sexual Harassment Prevention for Office Managers & Supervisors, California AB 1825 and all 50 States (2 Hours)
- Team Building: Introduction (1 Hours)
- Team Building I: Team Member Roles (1 Hours)
- Team Building II: Stages of Team Development (1 Hours)
- Team Building IV: Conflict Management (2 Hours)
- Team Building V: Training, Icebreakers & Wrap-Up (2 Hours)
- Winning Proposals 1: Preliminary Steps & Planning Strategies (1 Hours)
- Winning Proposals 2: Effective Design & Development (1 Hours)
- Winning Proposals 3: Components of a Successful Proposal (1 Hours)
- Winning Proposals 4 & 5: Final Considerations & Evaluations (1 Hours)
- Principles of Design-Build (1 Hour)
- Design-Build - An Introduction (2 Hours)
- Design-Build Teaming: Liability (3 Hours)
- Design-Build: Lessons Learned - Series 2, Part 1 (4 Hours)
- Design-Build: Lessons Learned - Series 2, Part 2 (4 Hours)
- Design-Build in the Public Sector (3 Hours)
- Design-Build: Lessons Learned - Series 2, Part 3 (4 Hours)
- Design-Build Project Implementation (4 Hours)
- Design-Build Project Delivery System (5 Hours)
- Design-Build Professional Liability Risk Management & Insurance - Introduction (2 Hours)
- Design-Build Teaming: Designer & Builder Relationship (3 Hours)
- Understanding Workers' Compensation for Employers V14 (1 Hours)
- Turnover (1 Hours)

Lifeworks

- Smart Business Writing: Email Do's and Don'ts (0.5 Hours)
- Smart Business Writing: Writing Effective Emails (0.5 Hours)
- Smart Business Writing: 4 Stages to Writing Your Best (1 Hour)
- Smart Leadership: Part 1 - What Leaders Do (1.5 Hours)
- Smart Leadership: Part 2 - Model the Way (1.5 Hours)
- Smart Leadership: Leaders, Model the Way (RV-PGM141) (3 Hours)
- Smart Leadership: Part 3 - Inspire a Shared Vision (1.5 Hours)
- Smart Leadership: Part 4 - Challenge the Process (2 Hours)
- Smart Leadership: Part 5 - Enable Others to Act (2 Hours)
- Smart Leadership: Part 6 - Encourage the Heart (1.5 Hours)

Smart Management: Discrimination in the Workplace for Managers (1 Hours)
Smart Management: Equal Employment Opportunity and Diversity for Managers (1 Hours)
Smart Management: Getting the Most out of a Multigenerational Workforce (1 Hours)
Smart Management: Lawful Termination Practices (1 Hours)
Smart Management: Lawful Hiring Practices (1 Hours)
Smart Management: Methods for Motivating and Mentoring Your Team (1 Hours)
Smart Quality: Process Improvement (1 Hours)
Smart Safety: Safe Driving (1 Hours)
Smart Mental Health: Managing Anger and Emotions (1 Hours)
Microsoft Excel Level 3 (19 Hours)
Microsoft Powerpoint Level 1 (15 Hours)
Microsoft Powerpoint Level 2 (20 Hours)
Microsoft Powerpoint Level 3 (11 Hours)
Microsoft Project Level 2 (12 Hours)
Microsoft Outlook Level 1 (14 Hours)
Microsoft Word Level 1 (24 Hours)
Microsoft Project Level 1 (8 Hours)
Microsoft Word Level 3 (16 Hours)
Microsoft Word Level 2 (15 Hours)
Microsoft Publisher 2013 (13 Hours)
Microsoft Excel Level 1 (14 Hours)
Microsoft Excel Level 2 (19 Hours)
Microsoft Outlook Level 2 (9 Hours)

Project Management

The Ultimate Project Manager, Chapter 01: Today's Project Manager (2 Hours)
The Ultimate Project Manager, Chapter 07: Leading The Project Team (1 Hours)
The Ultimate Project Manager, Chapter 04: The Project Management Plan (1 Hours)
The Ultimate Project Manager, Chapter 09: Developing Effective Communications (1 Hours)
The Ultimate Project Manager, Chapter 10: The Project Startup (1 Hours)
The Ultimate Project Manager, Chapter 13: Managing Design And Construction Phases (2 Hours)
The Ultimate Project Manager, Chapter 14: Managing Project Quality (1 Hours)
The Ultimate Project Manager, Chapter 15: Managing Project Risks (1 Hours)
The Ultimate Project Manager, Chapter 11: Managing Your Time (1 Hours)
The Ultimate Project Manager, Chapter 08: Managing Client Relationships (2 Hours)
The Ultimate Project Manager, Chapter 17: Project Management And Design Technology (1 Hours)
The Ultimate Project Manager, Chapter 18: Monitoring And Controlling The Project (1 Hours)
The Ultimate Project Manager, Chapter 12: Managing Project Studies And Reports (1 Hours)
The Ultimate Project Manager, Chapter 06: The Project Budget (1 Hours)
The Ultimate Project Manager, Chapter 20: Alternative Project Delivery Methods (1 Hours)
The Ultimate Project Manager, Chapter 21: A/E Project Management Benchmark Data (1 Hours)
The Ultimate Project Manager, Series Summary: The Short and Sweet Version (1 Hours)
The Ultimate Project Manager, Chapter 19: Project Closeout (1 Hours)
The Ultimate Project Manager, Chapter 16: Project Financial Management (1 Hours)
The Ultimate Project Manager, Chapter 03: The Contract Agreement (2 Hours)
The Ultimate Project Manager, Chapter 02: Marketing And Proposals (1 Hours)
Safety Data Sheets (BBSDS00CEN) (1 Hours)
Toxic Mold: Managing the Legal & Insurance Risks (3 Hours)